

REQUEST FOR BIDS NOTICE

TO RECEIVE A BID PACKAGE, BIDDER MAY EITHER DOWNLOAD THE BID FROM THE AUTHORITY'S WEBSITE AT <http://www.state.nj.us/turnpike/purchasing.html> OR REQUEST A BID BY COMPLETING THIS FORM AND FAXING IT TO THE NUMBER STATED BELOW FOR RECORD KEEPING PURPOSES. WE REQUEST THAT THE BIDDER COMPLETE THIS FORM AND RETURN TO US, EVEN WHEN BIDDER IS DOWNLOADING THE BID. THIS IS THE ONLY NOTICE OF BIDDING FOR THE FOLLOWING GOODS / SERVICES YOU WILL RECEIVE.

THE NEW JERSEY TURNPIKE AUTHORITY PROCUREMENT AND MATERIALS MANAGEMENT DEPARTMENT

New Jersey Turnpike Administrative Offices

P.O. Box 5042

581 Main Street

Woodbridge, New Jersey 07095-5042

Tel. - 732-750-5300 Fax - 732-750-5399

REQUEST FOR BIDS

TITLE: RENTAL OF SLEEP TRAILERS

BID NO: RM-101982 (RE-BID)

DUE DATE: September 26, 2013

TIME: 11:00 AM

SUBMIT BIDS BEFORE THE DUE DATE AND TIME TO THE ABOVE ADDRESS

BIDDER INFORMATION (PLEASE PRINT)

NAME OF BIDDING ENTITY

ADDRESS

CITY, STATE AND ZIP CODE

E-MAIL ADDRESS

REPRESENTATIVE TO CONTACT-NAME & TITLE

TELEPHONE NO.

FEDERAL TAX I.D. NO. or TAXPAYER I.D. NO.

FAX NO

☐ **WE HAVE DOWNLOADED THE BID FROM THE AUTHORITY WEBSITE**

THE NEW JERSEY TURNPIKE AUTHORITY
PROCUREMENT AND MATERIALS MANAGEMENT DEPARTMENT

New Jersey Turnpike Administrative Offices

P.O. Box 5042

581 Main Street

Woodbridge, New Jersey 07095-5042

Tel. - 732-750-5300 Fax - 732-750-5399

REQUEST FOR BID

TITLE: RENTAL OF SLEEP TRAILERS

BID NO: RM-101982 (RE-BID)

DUE DATE: September 26, 2013

TIME: 11:00 AM

SUBMIT BIDS BEFORE THE DUE DATE AND TIME TO THE ABOVE ADDRESS

BIDDER INFORMATION
(TO BE COMPLETED BY THE BIDDER)

Please Print

NAME OF BIDDING ENTITY

ADDRESS

CITY, STATE AND ZIP CODE

E-MAIL ADDRESS

REPRESENTATIVE TO CONTACT-NAME & TITLE

TELEPHONE NO.

FEDERAL TAX I.D. NO. or TAXPAYER I.D. NO.

FAX NO.

BUSINESS CORPORATION _____ PARTNERSHIP _____ INDIVIDUAL

OTHER (SPECIFY): _____

BIDDERS GUIDELINES/CHECKLIST

PURSUANT TO N.J.S.A. 27:23-6.1 AND N.J.A.C. 19:9-2.1 et seq. BIDS WHICH FAIL TO CONFORM TO THE FOLLOWING REQUIREMENTS MAY BE REJECTED:

1. Bids must be received at or before the public opening time stated on the cover page at the following place: New Jersey Turnpike Authority, Administration Building, 581 Main Street, Woodbridge, New Jersey 07095. Telephone or Facsimile Bids will not be accepted. The accompanying self-addressed envelope should contain or be attached to the bid.
2. The bid must include all price information. Bid prices shall include delivery of all items F.O.B. destination or as otherwise provided. Price quotes must be firm through issuance of contract.
3. All bid prices must be typed or written in ink. Quote the specified unit of measure. If bidding an alternate, provide detailed specifications.
4. All corrections, white-outs, erasures, re-striking of type, or other forms of alteration or the appearance of alteration, to unit and/or total prices must be initialed in ink by the bidder.
5. The bidder must attend the mandatory site inspection at the following date(s) and time(s) if applicable: N/A
6. **Have you included the following documents?**
 - (a) State of New Jersey Division of Revenue Business Registration Certificate(s)
 - (b) Certification of Registration with the Secretary of State (only if a foreign (non-NJ) corporation)
 - (c) Acknowledgement of Requirement for Disclosure of Political Contributions (ELEC)
 - (d) Public Works Contractor Registration Certificate(s) (if applicable)
 - (e) Affirmative Action Information Sheet with Certificate or Form AA302
 - (f) Signed Mandatory Equal Employment Opportunity Language
 - (g) SBE/WBE/MBE Certificates and Form
 - (h) Vendor Disclosure Form (EO129 - Location of Services)
 - (i) Notice of Set-Off for State Tax (P.L. 1999, c.159)
 - (j) Automobile Waiver
 - (k) Insurance Requirement
7. **See the Authority's Instructions to Bidders for a complete list of the Authority's standard contract Terms and Conditions, as well as REQUIRED FORMS that must be included with the bid. (SEE ATTACHED)**
8. **Failure to comply with the requirements set forth in 1-7 above may result in bid rejection.**
9. **This Request for Bids requires the following Mandatory Documents or the bid will be rejected:**

Stockholder/Partnership Disclosure Statement
10. Bidder must sign the Bid or the bid may be rejected.

REQUEST FOR BIDS
THIS IS NOT AN ORDER

Sealed Bids for RM-101982 Re-Bid will be received at the New Jersey Turnpike Authority Administrative Offices, 581 Main St., Woodbridge, New Jersey, as stated on the cover page at which time and place said bids will be publicly opened and read. Bidders mailing documents should allow for their normal mail delivery time to ensure timely receipt of their bids. Please be advised that using overnight / next-day delivery service does not guarantee overnight / next-day deliveries to our location. The Authority will not be responsible for any bid not being received by the required date and time.

INTENTION

It is the intention of the Authority to issue a Price Agreement for the **RENTAL OF SLEEP TRAILERS FOR THE NEW JERSEY TURNPIKE AUTHORITY**. Items purchased off this Agreement will be delivered as directed by the Authority. The term of the contract shall be for 6 months beginning with the issuance of a Purchase Agreement through April 15, 2014, with the option to extend for two additional 6 month terms (October 15, 2014 to April 15, 2015; and October 15, 2015 to April 15, 2016) at the Authority's discretion and Vendor's concurrence. Please contact Richard Bava with any questions regarding this procurement at 732-750-5300 X 8636.

BID SHEET INSTRUCTIONS

Prospective Bidders must examine the Bid Documents carefully before bidding and must ask the Director of Procurement and Materials Management in writing for any interpretation or correction of any apparent ambiguity, inconsistency or apparent error therein. Any written request for interpretation or correction shall be directed to the Director of Procurement and Materials Management. Written requests can be submitted by FAX at 732-750-5399. If necessary, an interpretation or correction shall be issued by the Director of Procurement and Materials Management as an Addendum and FAXED to prospective Bidders who have obtained the Bid Documents. Upon the issuing of the Addendum the content of the Addendum shall become part of the Bid Documents. Request for interpretation or correction shall be considered only if received at least 5 business days prior to the bid opening date.

Only written interpretations or corrections issued by the Director of Procurement and Materials Management by Addendum shall be binding.

The submission of the Bid is conclusive evidence that the Bidder is fully aware of the conditions, requirements, and details as stated in the Bid Documents. If the Bidder, prior to submitting its Bid, fails to notify the Director of Procurement and Materials Management of the existence of an ambiguity, inconsistency in the Bid Documents, a Bid will conclusively be presumed to have been based upon the interpretation of such ambiguity or inconsistency.

All erasures, interpolations or other physical changes on the Bid form shall be signed or initialed by the bidder. Bids containing any conditions, omissions, erasures, alterations, or items not called for in this Request for Bids, or irregularities of any kind, may be rejected by the Authority, in its sole discretion, as being incomplete. The bidders shall not attach conditions, limitations or provisos to their bid, except in cases where "Exceptions" are permitted.

The Authority will accept Approved Equivalent items on this bid. If a bidder is basing the Bid on items other than what is specified, and wishes the items he proposes to be considered as an "Approved Equivalent", the Bidder shall enter a price on the bid sheet then submit on the Exception Sheet in the exact format of the line item on the Request for Bids contained herein, the item number, an item description, including manufacturers name, model number, and packaging quantities of those items which the bidder proposes to substitute.

Bidders may bid on one or multiple areas; the award(s) will be based on the lowest price for each area.

Bidders must supply a price for every item listed in the area they are bidding. Bids not having a price in all lines within the area(s) being bid may be rejected. Bidders must bid only one price per line item. If a bidder quotes multiple prices per line item, the bid may be rejected.

The Authority will purchase amounts of any given item as needed, at the sole discretion of the Authority and shall not be bound by any quantities listed,. All items are to be bid FOB Destination. All shipping, handling, and other costs should be considered in the bid price.

In addition to the option to extend the contract as stated on page 4 herein, the Authority shall have the option for one (1) year from the date of Contract to order additional units conforming to the requirements of these specifications at the same price and under the same terms and conditions as those required herein.

Bid prices for trailers must include delivery, set up, anchoring, blocking, leveling, steps, and unit teardown and removal.

REQUEST FOR BIDS

SECTION I – GARDEN STATE PARKWAY NORTH

| ITEM | QUAN. | UOM | DESCRIPTION | PER MONTH | TOTAL |
|---------------------------|-------|-----|--|-----------|-------|
| 1. | 6 | MO | Rental of 12'x60' sleeper trailer Garden State Parkway location Mile Post #185 PARAMUS | \$ | \$ |
| 2. | 6 | MO | Rental of 12'x60' sleeper trailer Garden State Parkway location Mile Post #154 CLIFTON | \$ | \$ |
| 3. | 6 | MO | Rental of 8'x32' sleeper trailer, with 3 steps. Garden State Parkway location Mile Post #150 ESSEX | \$ | \$ |
| 4. | 6 | MO | Rental of 10'x40' sleeper trailer Garden State Parkway location Mile Post #141 UNION | \$ | \$ |
| TOTAL OF SECTION I | | | | | \$ |

SECTION II – GARDEN STATE PARKWAY CENTRAL

| ITEM | QUAN. | UOM | DESCRIPTION | PER MONTH | TOTAL |
|-----------------------------------|-------|-----|---|-----------|-------|
| 1. | 6 | MO | Rental of 12'x60' sleeper trailer Garden State Parkway location Mile Post #135 CLARK | \$ | \$ |
| 2. | 6 | MO | Rental of 10'x40' sleeper trailer, female, with stairs Garden State Parkway location Mile Post #135 CLARK | \$ | \$ |
| 3. | 6 | MO | Rental of 12'x60' sleeper trailer, with 3 stairs. Garden State Parkway location Mile Post #125 CHEVALIER AVE. | \$ | \$ |
| 4. | 6 | MO | Rental of 8'x32' sleeper trailer, female, with stairs Garden State Parkway location Mile Post #125 CHEVALIER AVE. | \$ | \$ |
| 5. | 6 | MO | Rental of 12'x60' sleeper trailer Garden State Parkway location Mile Post #116 HOLMDEL | \$ | \$ |
| <u>TOTAL OF SECTION II</u> | | | | | \$ |

SECTION III – GARDEN STATE PARKWAY SOUTH

| ITEM | QUAN. | UOM | DESCRIPTION | PER MONTH | TOTAL |
|------------------------------------|-------|-----|---|-----------|-------|
| 1. | 6 | MO | Rental of 12'x60' sleeper trailer Garden State Parkway location Mile Post #96 HERBERTSVILLE | \$ | \$ |
| 2. | 6 | MO | Rental of 12'x60' sleeper trailer Garden State Parkway location Mile Post #41 WHITE HORSE | \$ | \$ |
| 3. | 6 | MO | Rental of 12'x60' sleeper trailer Garden State Parkway location Mile Post #13 SWAINTON | \$ | \$ |
| <u>TOTAL OF SECTION III</u> | | | | | \$ |

SECTION IV – NEW JERSEY TURNPIKE

| ITEM | QUAN. | UOM | DESCRIPTION | PER MONTH | TOTAL |
|-----------------------------------|-------|-----|--|-----------|-------|
| 1. | 6 | MO | Rental of 10'x40' sleeper trailer, with stairs 14 Port St., NEWARK – Northern District #7 | \$ | \$ |
| 2. | 6 | MO | Rental of 8'x32' sleeper trailer, with stairs 200 Mt. Laurel Rd., MT. LAUREL - Southern Division / District #2 | \$ | \$ |
| 3. | 6 | MO | Rental of 8'x32'/36' sleeper trailer, equipped with <u>stairs and a bathroom.</u> 200 Mt. Laurel Rd., MT. LAUREL - Southern Division / District #2 | \$ | \$ |
| <u>TOTAL OF SECTION IV</u> | | | | | \$ |

SECTION I TOTAL \$ _____
SECTION II TOTAL \$ _____
SECTION III TOTAL \$ _____
SECTION IV TOTAL \$ _____

The bid will be awarded to the lowest responsive bidder per Section.

NEW JERSEY TURNPIKE AUTHORITY

AUTHORIZED SIGNATURE

Name of Company and / Authorized Signature of Bidder

SIGNATURE PAGE

ADDENDA / INQUIRIES: COMPLETE (if applicable) BEFORE SUBMITTING BID:

Receipt of Addendum / Inquiries # _____ dated _____ is hereby acknowledged.

Receipt of Addendum / Inquiries # _____ dated _____ is hereby acknowledged.

☐

CHECK BOX IF NO ADDENDA/INQUIRY ISSUED

(All Addenda / Inquiries must be acknowledged as indicated above.)

BID IRREVOCABLE: This offer shall be irrevocable for ninety (90) working days after the date on which the Authority publicly opens this bid except in those instances where an unsuccessful bidder has filed a Protest pursuant to N.J.A.C. 19:9-2.12. Upon notification of a Protest, Bidders are required to hold their prices for an additional 90 days. All bidders will be notified in writing of the action taken by the Authority.

OFFER/CERTIFICATION: The undersigned offers and agrees to furnish to the New Jersey Turnpike Authority the services and/or materials in compliance with all terms, conditions, specifications and addenda of the RFB, Bid Documents, and resulting contract. The undersigned further certifies understanding and compliance with the requirements of the standard terms and conditions as stated in the Instructions to Bidders included with the Bid Documents. The undersigned certifies that he or she executes this bid with full authority so to do; and that all statements contained in this bid and in this certification are true and correct, and made with full knowledge that the Authority relies upon the truth of the statements contained herein and in any statements requested by the Authority showing evidence of qualifications in awarding the contract.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

AUTHORIZED SIGNATURE: _____

Print Name and Title: _____

Bidding Entity: _____

Address: _____

City, State, Zip: _____

Telephone #: _____ Fax: _____

Date: # _____

NEW JERSEY TURNPIKE AUTHORITY

NO RESPONSE BID SURVEY

BID NUMBER: RM-101982 - Re-Bid

TITLE: RENTAL OF SLEEP TRAILERS

If you do not choose to respond to this Bid, please complete the form below:

Name of Company_____

Reason you did not respond (Check all that apply)

- _____ Cannot supply product or service
- _____ Cannot meet technical specifications
- _____ Cannot meet delivery specifications
- _____ Cannot meet legal requirements
(i.e. bid/performance/security/insurance, etc.)
- _____ Cannot provide a competitive price at this time
- _____ Interested in receiving specifications for informational purposes only.
- _____ Insufficient lead time to respond
- _____ Other : (please be specific)

Do you wish to remain on our mailing list?

_____Yes _____No

Additional comments: _____

Signed : (optional)_____

Company:_____

[illegible]

Warranty Date Exception

Signature of Vendor Responsible Officer_____

Date _____